

SHRP2 Implementation Assistance Program (IAP) Recipient Performance Measures/Indicators Worksheet Planning Process Bundle

This worksheet is a guide to assist Planning Process Bundle IAP grant recipients in developing implementation project performance measures/indicators. Please review and complete this worksheet prior to your kick-off call with FHWA. *You do not need to finalize measures or submit the worksheet to FHWA, but please be prepared to discuss your ideas for these measures/indicators during the kick-off call.*

Instructions: *Lead Adopter Incentive recipients are required to establish at least THREE (3) performance measures/indicators for their implementation projects. User Incentive recipients are required to establish at least ONE (1) performance measure/indicator for their implementation projects. You may adapt any of the suggested examples or devise your own performance measure(s)/indicator(s). For Lead Adopter Incentive recipients, the performance measures/indicators ideally should reflect a balance between “outputs” and “outcomes.”*

Suggested Measures/Indicators:

1. Agency development, adoption, and implementation of an Action Plan outlining tangible action steps to practically apply the selected Planning Process Bundle product(s) within the organization’s “everyday business.”
 2. Agency adoption of process improvements utilizing the selected Planning Process Bundle product(s).
 3. Agency development and delivery of internal and/or external training on the process improvements resulting from the use of the selected Planning Process Bundle product(s).
 4. Other. Develop your own project-specific measure(s)/indicator(s)
- a) What performance measure(s)/indicator(s) would be feasible and appropriate for your organization?
- i. **Measure 1:** An internal and external Stakeholder Engagement Plan
 - ii. **Measure 2:** Develop a set of performance measures that tie to the agency goals
 - iii. **Measure 3:** A framework and implementation plan for the 2019 – 2050 Long Range Plan
- b) What is the current status of this/these measure(s)/indicator(s) at your organization?

Measure 1:

UDOT recently completed the 2015–2040 Long Range Plan. The plan was given to the Transportation Commission on August 14, 2015. During the process, the UDOT Planning Division did reach out to the Association of Governments during the development of

modeling socio-economic data and system needs review. The Planning Division also met with Utah Tribes on several occasions to get input and comments.

Measure 2:

The UDOT Traffic and Safety Division and the Asset Management Group are working hard to identify and use performance measures so that UDOT is compliant with MAP 21 requirements. UDOT is a national leader in using system performance in these areas. UDOT also spends considerable time with MPO partners drafting an initial set of joint goals, objectives, performance measures, and trends and targets for the Unified Long Range Transportation Plan.

Measure 3:

The 2015 -2040 Plan used modeling forecasting using LOS to identify existing and future need. This technical analysis was presented to the Regions and other partners for review. UDOT also asks the regions and our local government partners about needs that modeling does not capture to be more inclusive of local government needs. These needs are incorporated in the Department's prioritization process, cost estimated and presented again to the regions for agreement.

- c) What is the target status of this/these measure(s)/indicator(s) at the completion of this effort?

Measure 1:

Completed. Use the engagement plan developed using PlanWorks LRP-1, LRP-2 and LRP3 modules to begin the process of stakeholder involvement in the development of the 2019 – 2050 Plan.

Measure 2

Completed. These performance measures will be used to identify projects for the 2019 - 2050 Long Range Plan. These measures may facilitate the development of a comprehensive needs list for long range plan consideration.

Measure 3:

Completed. This is the framework or plan for the development of the 2015 – 2040 Long Range Plan.

- d) What are some of the tangible steps your organization will need to take to reach your desired/intended target status?

Measure 1:

- Procure consultant support to begin development of the stakeholder engagement plan
- Begin discussions with identified stakeholders using PlanWorks to better assess how we might engage them in the development of the 2019-2050 Long Range Plan
- Using PlanWorks stakeholder focused questions, begin assessing additional stakeholders we should engage in the planning process

Measure 2:

- Procure consultant support to help develop the framework, develop performance measures and to facilitate the discussion with internal and external stakeholders
- Conduct internal partnering meetings to develop consensus on appropriate performance measures

- Engage the UDOT leadership in the development of the framework and performance management system
- Keep the leadership engaged and informed on the progress of the project. It is also essential to keep leadership engaged during the development of the plan, needs identification, and final project list for the long range plan

Measure 3:

- Completion of task 1 and 2
- Engage related internal and external processes that will influence and be influenced by this effort